MINUTES OF THE GRADUATE COUNCIL MEETING
Friday, February 12, 2016
3:00 PM, Beatty Center, Room 216

Members Present:
Roxane Delaurell (ACLS), Tracey Hunter-Doniger (TEDU), Tim Callahan (EVSS), Annalisa Calini (MATH), Felix Vasquez (Hispanic Studies), Silvia Rodriguez-Sabater (M.Ed Languages), Vince Benigni (HSS), Nenad Radakovic (TEDU), Bob Perkins (TEDU), Laura Turner (Performing Arts), Matt Rutter (BIO), Angela Cozart (TEDU), mutindu ndunda (MTLA) Josh Bloodworth (GSA), Karin Roof (OIEP), Conseula Frances (Academic Affairs), Divya Bhati (OIEP), Jo Ann Ewalt (Curriculum, MPA)

GSO Staff Present:
Amy McCandless, Jon Hakkila, Michelle McGrew, Robyn Olejniczak, Cicely McCray, Allisyn Morgan

I. Welcome and Introductions – Dean Amy McCandless called the meeting to order at 3:00pm. The group was one short of a quorum until 3:10 so the meeting began with announcements.

II. Announcements: There was a handout listing Graduate Education Week events; the #geauxucsc video competition is underway; the 10th Annual Graduate Student Research Poster session has 24 posters.

GSA announcements: (Josh Bloodworth): Networking Event hosted by GSA and Graduate Students of Color: Friday February 26, 2016 at the Avery Research Center, 5:30-8:00; Josh asked to remind students to RSVP for numbers. (Updates as of 3/17/16: Oyster Roast moved to Saturday, March 26, 2016 from 2:00 PM to 5:30 PM. The event will be held at the James Island County Park - Wando Shelter (871 Riverland Dr, Charleston, SC 29412)

III. Approval of the Minutes: The minutes of the January 22, 2016 meeting were approved unanimously.

IV. Guidance for Faculty Writing Syllabi for Undergraduate-Graduate Courses
Conseula Francis, Associate Provost for Curriculum and Institutional Resources announced that the Graduate Curriculum Committee addressed the differentiation between graduate and undergraduate syllabi. There will eventually be a new curriculum workflow that specifies learning outcomes, differentiation, etc. Guidelines were distributed via e-mail and at meeting.

V. New Course Proposals and Changes: presented by Jo Ann Ewalt, Chair of the Faculty Committee on Graduate Education, Continuing Education and Special Programs:

A. MAT Early Childhood Education Proposals: State literacy proposals necessitate updated the proposed course titles and descriptions – approved

B. MAT Elementary Education Proposals: a brief explanation was given for the new course EDEL 633 – approved (sidenote: EDEE is acronym for courses, EDEC is the program acronym)

C. MAT Performing Arts Proposal: The State Department of Education added a literacy component – so the new courses (MUSE 501, MUSE 685, THRE 704, THRE 690) reflected this; PUBA663 was replaced by MTLA 648. There are two different emphases --- adding theatre strand (meets with) graduate choral laboratory class, one hour for 3 hours of contact. –approved

D. MAT Special Education Proposal: Adding EDFS 654 to requirements or electives: The program on file requires equivalent (grad course) and this allowing undergrad to suffice for prereq course – this is to match what's in place with Early Childhood -- approved
E. **MS Environmental Studies Proposal:** MS Environmental Studies --- change EVSS 695 to 1, 2, 3 or 4, credits—approved

F. **MS Marine Biology Proposals:** delete two courses (BIOL 510 & BIOL 631) that haven't been offered in a long time. -- approved.

G. **MS Accountancy Proposals:** Roxeanne Delaurell spoke on behalf of Roger Daniels: - changed descriptive language for ACCT 531, added 3 courses, and deleted 3 courses. (Changed ACCT 551 to 550 because the Registrar determined 551 wasn't available) — approved

Jo Ann Ewalt asked for suggestions for the distributed course differentiation document since this would be added to the syllabus policy.

VI. **Additional Announcements:** Everyone was encouraged to participate in Graduate Education Week. Catalog approval changes are still underway.

Changes can go live in the summer once new catalog is approved. This is an effort to prevent disconnect. Memos for changes to each program will go out Monday (02-16-16) and people will have until February 26th to make the changes. Key question: what is needed to make your degree and course requirements accurate? Registrar needs this data to make catalog. Program mission statement--- Divya Bhati recommended to use the OIEP website for guidelines on what needs to be in mission statement and what goals should be in mission statement. OIEP is happy to assist.

Susan Simonian (MSCL) asked if they will be reviewing mission statements. Divya Bhati replied that OIEP will look at the entire assessment plan including the mission statement. Check the assessment tab—under resources; it was recommended to use as a template.

VII. **For the Good of the Order**

Announcements: The Bully Pulpit series will feature some prominent candidates---the GSO will be informed, and Josh with GSA was encouraged to spread the word to his members.

Vince Benigni wants to organize a streamlined way to promote all events and news since yammer and listservs don't seem to work.

VIII. **Adjournment:** the meeting was adjourned at approximately 3:55pm

*The next Graduate Council meeting will be Friday, March 25, 2016 at 3:00pm in Beatty 216.*