2019-2020 Committee for Graduate Education Agenda
January 10, 2020
3:00pm
RSS 235

Committee members: Sandy Slater (Chair; History), Kate Keeney (Arts Management), Amanda Ruth-McSwain (Communication), Adem Ali (Geology), Brian Bossak (Health and Human Performance), Shawn Morrison (French, Francophone, and Italian Studies), Roxane Delaurell (Business Law and Accounting)

Ex-Officio: Jon Hakklia (Graduate School), Godfrey Gibbison (Dean of the Graduate School of the University of Charleston, S.C.), Mark Del Maestro (Associate Provost), Divya Bhati (Institutional Effectiveness & Strategic Planning) and Mary Bergstrom (Registrar)

Invited: July Millisen (MPA), Adam Jordan (Special Education), Kelley White (Early Childhood), Renée McCauley (Comp & Information Sciences), Susan Simonian (Child Life)

3:00pm

A. Call to Order

B. Approval of November 8, 2019 Minutes

C. Child Life, MS
   1. New Course: CHLI 650: International Experiences in Child Life and Pediatric Psychosocial Care
      https://cofc.curriculog.com/proposal:1852/form
   2. Program Change: COMM 580 change from Requirement to Elective
      https://cofc.curriculog.com/proposal:1880/form

D. Early Childhood Education, MAT
   1. Program Change: Required Credits reduced from 48+ to 45+, program timeline

E. Teacher Education
   1. Title Change: EDFS 510: Characteristics of Individuals with Intellectual Disabilities Course
      https://cofc.curriculog.com/proposal:2099/form
   2. Title Change: EDFS 522: Educational Procedures for Individuals with Intellectual Disabilities
      https://cofc.curriculog.com/proposal:2100/form

F. Computer and Information Sciences, MS
   1. PreReq Change: CSIS 656: Software Systems Design and Implementation
      https://cofc.curriculog.com/proposal:1943/form
   2. PreReq Change: CSIS 670: Developing Mobile Applications
G. Public Administration, MPA
1. Course Title Change: PUBA 600: Foundations of Public Sector Management and Leadership
   https://cofc.curriculog.com/proposal:2154/form
2. Admissions Req Change: Remove summer start term, GRE conditions

H. For the Good of the Order

1. Curriculum Substitutions or Exceptions

   Students are responsible for knowing and understanding academic policy, program requirements, and degree requirements. Only under extraordinary circumstances will faculty permit substitutions or exceptions to the curriculum published in the catalog. Exceptions cannot be made for a department/program’s curriculum rules, and waivers cannot be made for GPA requirements, for program or degree minimum credit hour requirements, or for academic regulations published in the catalog.

   Students requesting a substitution or exception should consult with the program director and chair of the department(s). Program directors may submit a request for a substitution or exception consistent with the Guidelines for Evaluating Curriculum Exception Requests by initiating a “petition for exception” in Degree Works. The petition will be reviewed and approved or denied and the student notified of the decision via the College-issued email account. All curriculum substitutions or exceptions are recorded in the student’s permanent record along with the name of the approving authority. In cases where a petition is denied and a student wishes to appeal, materials will be forwarded to the Provost’s Office. The Associate Provost for Curriculum, acting on behalf of the Provost, will review the petition and appeal and render a final decision.

   Program directors proposing substitutions should ensure that substituted courses are equivalent of the requirement in course content and rigor. An exception will not be made for something which can be achieved with a catalog year update.

   **Reasoning for questioning this policy:**
   Why can’t program directors make exceptions? Shouldn’t we all be trying to meet the needs of students if they are interested in taking something that is not a usual elective? We accept any sort of transfer credit but we can’t have the discretion to approve an elective? Considering the lengthy process for approving electives, it seems like we should get to have this option.

   Also in the process below...where does the exception request go? Who approves this other than the program director?

   What’s so wrong with making an exception when it is best for the student in designing his/her best plan of study?

2. Conditional Acceptance
A conditionally accepted student is one who does not meet all the admission criteria, but in the judgment of the appropriate program admission committee, has the potential to successfully complete graduate work. Conditional students have registration holds placed on their accounts and must be registered by the Graduate School until the stipulations of the conditional acceptance are met.

The policy change request is that program directors should be able to lift holds, not the Grad School.

I. Adjournment.

4:00pm Evaluation of Joint Programs with the Citadel: Department of English

Invited: James Hutchisson (ENGL, The Citadel), Julia Eichelberger (ENGL CofC), Mike Duvall (ENGL CofC), Alton Lavvorn (The Citadel, Graduate Education), Molly McClean (Interim Director and Senior Assistant Director of Enrollment Management for The School of Humanities & Social Sciences, The Citadel)