A. Call to Order

B. Review and approval of the minutes from Oct. 6, 2017

Sandy made a motion to approve the minutes. All accepted the motion.

C. New Business
   a. English proposal--requirement deletion
      Program director from English was not present. Lyndsey suggested tabling the discussion, to allow the program director to convey the departmental discussion regarding the proposal. Postponing a decision will still provide sufficient time for the action to be in the 2018-19 catalog. Sandy made a motion to table. Ben made the second. All in favor.

   b. LALE
      i. Program change to accommodate the two additions to the courses. Registrar’s Office gave feedback on course descriptions for both; they went through these changes to be sure that they were made in the proposal.

      Christine brought up the limit on credit hours that can be brought in from University of Charleston, SC non-degree catalog courses. This affects stacking certificates to degrees. The College’s rule is six transfer hours from another institution. LALE has a program restriction that is not a College policy so there is no way to enforce it. The decision was made to remove this program description and just follow the policy on limiting transfer hours from another institution to six credit hours.
Robyn noted to take reference out to (EDPD) and to take out the reference to an optional thesis under Program Requirements. Also, the committee agreed that there is no need to reference the residency requirement since this is an institutional requirement.

ii. ii. Course addition LALE 695, 1-credit portfolio
Sandy: In History, we have something like this and faculty take on a student as opposed to a person teaching the course. Questions of compensation—will this count as a course release, merit/service? Director of LALE, Silvia, responded: We’ve had the portfolio since the program began. Students were completing it with no credit attached; students need more guidance. On one hand, it would be nice to give the students credit; people take it more seriously as a course. Also came out of assessment; portfolio was a measure of the SOLS. The Director will oversee the portfolio because this is already happening. If there are many students, other professors will contribute. It would count as service for the Director; similar to directing a thesis.

Registrar’s Office noted that LALE should take title and credit hours out of course description. Please clarify, “Is the course repeatable?” No, the course is not repeatable but students have two attempts.

iii. iii. Course addition LALE 698, Independent Study
Similar question about faculty compensation. Silvia: This course is a last resort. We want them to take our courses. Students can only take 3 hours in a single semester. They cannot take 1-2 credit hours of independent study.

Registrar’s Office noted that LALE should take title and credit hours out of course description. Also, “permission” language should go under the prerequisite field. Different way to break out the data.

iv. iv. Ben made a motion to approve LALE changes. Lyndsey second. All were in favor.

D. Old Business
a. Meets with and cross listing
Martin: In math we have always had cross-listed courses. Now with SACSCOC, we made an effort to improve rigor. We made a distinction in class and syllabi about the differences. A problem arose because of a no repeat policy for cross-listed courses. As students graduated, should they enter our master’s program, the student can’t attend our program because they cannot repeat a class that is required. We want to treat our own students as we did with those from other
universities. For one student, we created independent studies courses because there was no other way to get around it. In a meeting with the Registrar’s Office and Academic Affairs they agreed that this was a one-time fix. There was a suggestion to change from “cross list” to “meets with” in order to allow CofC graduates to take courses that are now cross-listed. Math courses do not fit the criteria of “meets with.” We talked to the Standards committee (as an admissions issue). We want to change one line so that it says you can’t repeat in a degree. But going across degree levels is a different issue.

Mary: We suggested making it “meets with.”

Lynn: “Meets with” is not a curricular designation. It is a scheduling mechanism.

Martin: So we are going to decouple them from “cross list” and Senate will then need to approve?

Ben: I am confused on the difference between “meets with” and “cross list.”

Lynn: If a course is cross listed, you are saying that a math course and science course are the same. That’s cross listing; the courses are equivalent. Meets with is a scheduling designation. If you have multiple courses, there may be some similarity in the work but they are not the same. Example, if you had 3 different drawing courses. Students have different ability. But they might meet all at the same time. The professor acknowledges that the students are different and the students are doing different work.

Brian: With cross list, content is the same. Undergrad/grad is a device we use limitedly. The content is similar, but there are more advanced course learning outcomes for grad students. But you would not repeat at grad level because the courses are so similar. If you can’t meets with, then it impacts enrollment mass. Meets with has significant overlap, perhaps co-location, maybe break-outs, significant similarity and significant difference. 95-100% similar is acceptable for cross-listing. At the undergraduate level, we don’t have a fine arts program if we don’t have a meets-with category.

Ben: I still feel they are the same.

Robyn: There is an inherent contradiction between cross listing across undergrad and graduate levels because they can’t be the same.

Ben: Can you marry the two?

Martin: I would decouple the courses and write the independent studies. I would like to decouple the courses, but is that de facto meets with?

Brian: Are Math 430 and 530 95% the same? Martin: They are 90% the same. The graduate students do extra assignments but we don’t meet separately. I find it problematic as well. In the past, we would waive the requirement (not give credit), and tell them to take another course. Academic standards is discussing this as well as an admissions issue.

Divya: We have to remember graduate standards rigor.

Bob: We have similar issues. Numbers in MAT programs are small, and if they are separated, they will disappear. In the past, we did meets with, and now we are considering cross listing, as it is more in line with the college’s policy. We are creating a “bucket list.” If the student has taken the undergraduate class, then
they have had the equivalent. So the admissions committee tells them to take a
different course from the “bucket list.” This would only happen in the situation
when the student has taken the undergraduate course already.
Brian: For Math, curricular design seems like a way to solve the problem without
disturbing the cross-listing option. Meets with was not meant to be an enrollment
strategy scheme.

E.  For the good of the order
Brian: We continue to discuss different models for graduate assistantships. We want to
see a different process in place by Spring 2018. We are seeking best graduate students
and more funding for stipends.

The Board was updated on the Graduate Dean proposal at the October meeting. Intent
to search for the Graduate Dean in January 2018. Thanks to good work of the task force
and Graduate School staff.

Divya: SACSCOC December meeting. College will receive a letter in January.

F.  Adjournment

Ben made a motion to adjourn at 11:09

G.  Next meeting December 1, 2017 at 10:00am (Ben will Chair the meeting).