Committee members: Sandy Slater (Chair; History), Lindsey Drager (English), Kate Keeney (Arts Management), Adem Ali (Geology)

Ex-Officio: Jon Hakklia (Graduate School), Robyn Olejnicyzak (Graduate School), Godfrey Gibbison (Dean of the Graduate School of the University of Charleston, S.C.), Lynne Ford (Associate Provost), Divya Bhati (Institutional Effectiveness & Strategic Planning) and Mary Bergstrom (Registrar)

Invited: Grant Gilmore (CPAD), Judy Millesen (PUBA), Laura Turner (MAT Performing Arts), Lucy Davis (MES)

A. Call to Order. 2:07pm

Sandy Slater noted that both sets of meeting minutes will be approved at the next meeting (April 5).

B. Environmental and Sustainability Studies, M.S. and Public Administration, M.P.A. Concurrent Master's Degree Program - MS-ENSS-MPA-PUBA

1. The MPA program is proposing a total credit hour change from 39 hours to 33 hours. As a result, PUBA 603 has been removed from the MPA core. This means we need to delete PUBA 603 from the concurrent program and replace that requirement with an elective.

   Additionally, when the program was originally conceived, concurrent students were expected to complete the thesis as a core requirement and the PUBA internship as an elective. Unfortunately, it was inadvertently listed in the catalog as thesis OR internship. The thesis should be a core requirement and the internship should be an elective.

   https://cofc.curriculog.com/proposal:1092/form

2. The proposal calls for eliminating one core course from the curriculum (explained in #4 below) and reducing the number of required approved electives by one course. https://cofc.curriculog.com/proposal:985/form

Sandy Slater introduced the MPA/Concurrent MES proposals.

The MPA program does not require a thesis. All students (MPA and Concurrent) have to take the Capstone.

Lucy Dain fielded questions from the group. Divya Bhati asked how the thesis and applied internship are different in terms of student learning outcomes? Lucy Dain explained the differences. Adem Ali asked if students taking the applied internship have a proposal defense? Lucy Dain said yes.

Sandy Slater asked how the rigor of the applied internship is shown on a transcript?

Judy Millesen commented that the public administration internship is an elective (not a requirement) as some students already have a place in the field.

John Hakkila asked about the differences between the MES internship and the MES thesis? Lucy Dain explained that the thesis is mostly completed within the College. The internship connects to the community.

Robyn Olejnicyzak noted that the proposal language needs to be updated in Curriculog, and also in the Catalogue. Sandy Slater and the group made the necessary language changes during the meeting.

Divya Bhati asked if courses are shared between the programs. Judy Millesen remarked that this is not a change from the current program.
3. **PUBA 550 Nonprofit Leadership and Governance**
Updating the course to reflect current trends

4. **PUBA 701 Public Administration Capstone**
Updating the Course to reflect current trends and the current capstone experience

Sandy Slater asked about the Capstone. Judy remarked that the Capstone is in lieu of a thesis, and that there had never been a thesis requirement.

Robyn Olejniczak asked about the use of the word “portfolio?” Judy Millesen remarked that she left Capstone in the proposal in case the “portfolio” is not the work product in the future.

Adem Ali asked about the prerequisite for PUBA 701. Judy Millesen explained that ideally, students would have completed all core courses. However, this is not always the reality. So students may acquire permission of the instructor instead. Judy Millesen updated the language in the Curriculog proposal to reflect this change.

Sandy Slater suggested that the committee vote on proposals 1-4 as a unit.

Kate Keeney motioned to move. Lyndsey Drager seconded. All approved.

C. **Historic Preservation and Community Planning**

1. **CPAD 690 Special Topics**
Create 1-3 credit hours for special topics course

2. **CPAD 690**
Restrict to only 6 total credit hours for degree

Sandy Slater explained the two proposals. Sandy Slater asked about the variable credits. Grant Gilmore commented that there may be a special project where variable credits are necessary.

Kate Keeney motioned. Lyndsey Drager seconded. All approved.

D. **Theatre**

1. **Theatre 521 Community and Theatrical Classroom**
Crosslist with THRE 421 and Change course number

2. **Theatre 522 Theatre for Youth Literature**
Crosslist with THRE 322 and Change course number

Laura Turner, guest

Lyndsey Drager asked about cross listing with a 300 level class? No, this cannot happen. The 300 level courses are being renamed to 400 level.

Lynne Ford remarked on the difference. Cross-listed courses are equivalent. In “meets-with,” the courses are not equivalent. Divya Bhati remarked that there has to be more rigor at the graduate level. This needs to be demonstrated through student learning outcomes.

Sandy Slater suggested that the two syllabi (undergraduate and graduate) be attached to the proposal.

Robyn Olejniczak asked about cross listing and “double dipping” between undergraduate and graduate students. Those students would have to make up the credits with other courses.

Sandy Slater suggested that the committee vote on the proposal, with the assumption that the courses will come into compliance with the College’s policy. Additionally, the committee would like to see the syllabi.
All approved.

E. Performing Arts Admission Requirement (Six admission changes or deletions)
https://cofc.curriculog.com/proposal:1597/form

Divya Bhati asked if the program meets the admission policy requirements for graduate education.

Robyn Olejniczak asked on what criteria would the applicant be admitted? What are the competency requirements?

Laura Turner talked about how there are a variety of students.

Robyn Olejniczak noted that admissions changes do not need Faculty Senate approval.

Kate motioned to table the Admissions vote. Adem Ali seconded. All approved.

F. For the Good of the Order.

G. Adjournment. 3:25

   Next meeting: April 5, 2019 (Jewish Studies Conference Room)