THE HONOR CODE AND CODE OF CONDUCT OF THE COLLEGE OF CHARLESTON
STUDENT ACKNOWLEDGMENT

Preamble

The Honor Code and Code of Conduct of the College of Charleston are intended to promote and protect an atmosphere of trust, fairness and respect in the classroom and in the conduct of daily life. Students at the College of Charleston are bound by honor and their acceptance of admission to the College to abide by the Codes. As members of the College community, students are expected to evidence a high standard of personal conduct and to respect the rights of other students, faculty, staff members, neighbors, and any other individual visitors on campus. Students are also expected to adhere to all federal, state, and local laws. Faculty and staff members are expected to report violations of the Honor Code or the Code of Conduct. In addition, the Division of Student Affairs shall have discretion to exercise jurisdiction over conduct which occurs **off-campus** and which would violate student conduct and discipline policies and regulations if the conduct occurred on campus.

The Honor Code and Code of Conduct

The Codes of the College of Charleston specifically forbid:

1. Lying;
2. Cheating or attempted cheating;
3. Stealing, or attempted stealing, or knowing possession of stolen property;
4. Plagiarism; and
5. Violation of Federal, State, Local, or College Policies – Including underage alcohol use and possession, illegal drug use and possession and sexual misconduct.

Lying is defined as knowingly furnishing false information, orally or in writing, including but not limited to deceit or efforts to deceive relating to academic work, to information legitimately sought by an official or employee of the College, and to testimony before individuals authorized to inquire or investigate conduct; lying also includes the fraudulent use of identification cards.

Cheating is defined as the actual giving or receiving of unauthorized, dishonest assistance that might give one student an unfair advantage over another in the performance of any assigned, graded academic work, inside or outside of the classroom, and by any means whatsoever, including but, not limited to fraud, duress, deception, theft, talking, making signs, gestures, copying, unauthorized collaboration, unauthorized reuse of previously graded work, unauthorized use or possession of study aids, memoranda, books, data or other information.

Attempted Cheating is defined as a willful act beyond mere preparation designed to accomplish cheating, but falling short of that goal.

Stealing is defined as the unauthorized taking or appropriating of property from another. . Note also that stealing includes unauthorized copying/downloading of copyrighted material and unauthorized access to computer software. **Attempted Stealing** is defined as a willful act beyond mere preparation designed to accomplish stealing, but falling short of that goal.

Plagiarism is defined by the following statements: 1) the verbatim repetition, without acknowledgment, of the writing of another author. All significant phrases, clauses, or passages, taken directly from source material must be enclosed in quotation marks and acknowledged whether in the text itself or in footnotes; 2) borrowing without acknowledging the source; 3) paraphrasing the thoughts of another writer without acknowledgment; and 4) allowing any other person or organization to prepare work which one then submits as his/her own.

Violating the law or College policies, including underage alcohol and illegal drug use and possession, may result in removal from the residence halls, with full payment of the contract due, suspension, dismissal or other sanctions**.**

Sexual Misconduct. Among other forms of sexual misconduct, I am aware that it is a violation of the Code of Conduct to have sexual contact with an individual that I know, or should reasonably know, is physically or mentally incapacitated by reason of alcohol and/or drugs or other cause.

I, _____ _____, have read, understand and
Print Full Name Student Identification Number

agree to abide by the above statement regarding the Honor Code and Code of Conduct at the College of Charleston.

_____
Signature Date

White copy for Student Affairs
Yellow copy for student