MINUTES OF THE GRADUATE COUNCIL MEETING  
Friday, October 15, 2021 – 3:00 PM  
Virtual Zoom Meeting

Chair – Kameelah Martin, Dean of the Graduate School

Members Present: Emily Beck (LALE/ESOL), Mike Braswell (ACCY), Mark Del Mastro (AA), Raúl Carrillo-Arciniegas (HISP/LCWA), Grant Gilmore (CPAD), Navid Hashemi (DATA), Alex Kasman (MASC), Kate Keeney (ARCM), Mike Lee (MCOM), Ron Magnuson (MBA), Judy Millesen (MPA), Shawn Morrison (CGE), Mutindi Ndunda (TEDU/EHHP), Craig Plante (MBIO), Susan Simonian (MSCL), Emily Skinner (MTLA), Alan Strand (BIOL/SSM), Rafael Teixeira (SCIM/SOB), Maren Trochmann (POLI/HSS), Sofia Troya (GSA), Annette Watson (ENSS), Kelley White (EDEC)

Guests Present: Lisa Chestney (RO), Franklin Czwazka (RO), Jerry Mackeldon (RO), Nancy Muller (LGC), Norma Salcedo (MBIO)

GSO Staff Present: Susan Hallatt (Admissions), Robyn Olejniczak (Student Records), Erica Shirley (Admissions & Support Services)

I. Welcome – the meeting was called to order at 3:02pm.

II. Approval of the Minutes September 17, 2021 Meeting – unanimous approval

III. Curriculum Proposals – Shawn Morrison, CGE

A. Languages, MED
   i. LALE 695: pre-req change

   Shawn Morrison (CGE) described that the program seeks to update the existing pre-requisites in order to make registration eligibility more flexible for students.

   The proposal passed unanimously without discussion.

B. Urban & Regional Planning Graduate Certificate
   i. Program change: add PUBA 519 to Policy & Management course options

   The proposal passed unanimously without discussion.

IV. Update on the Joint Program in Historic Preservation – Kameelah Martin, GSO

Kameelah Martin (GSO) announced that the provosts at the College and Clemson have decided to dissolve the joint program in Historic Preservation. This fall was likely the last group of students to be admitted under the joint program. Proposals to formally terminate the program at College of Charleston are currently in progress.

V. Graduate Student Association – Kameelah Martin, GSO

Martin (GSO) announced that the Graduate School recently hosted elections for the 2021-2022 executive team of the Graduate Student Association, and those results were shared with students and program directors. She then introduced Sofia Troya as the new GSA president. Sofia Troya (GSA) is an international student who also attended the College as an undergraduate Political Science major.
Science major. She has a passion for being involved and has participated in several student organizations. Some of her initiatives for the GSA include developing resources for international students and ensuring graduate school websites are accessible and ADA compliant. Troya (GSA) closed by saying she is happy to serve in this role and that she hopes program directors will encourage their students to engage with the GSA so their sub-organizations are in good standing and students remain eligible for funding.

VI. Announcements, Updates, and Reminders – GSO Staff

Erica Shirley (GSO) announced that the Graduate School is planning to host this year’s 3MT competition on November 8, 2021 in a virtual format. She also provided a reminder about the current restrictions on student travel, which only allow same day travel within a 50 mile radius of Charleston. This prevents students from being eligible for Graduate School and GSA professional development funding. Finally, she asked that those interested in attending the home basketball game in which the Graduate School will host the President’s box to please complete the participation survey.

Susan Hallatt (GSO) announced that the admissions team is proactively reminding applicants of the January 15 priority deadline and asked that programs do the same. The priority deadline specifies that applicants must have a completed application and not just a submitted application. Hallatt (GSO) also reminded the group of the spring application deadlines and included that the final deadline of December 1 is absolute as the holiday closure prevents any processing after that time. Ron Magnuson (MBA) asked if there will be a free application this year as in years past. Hallatt (GSO) responded yes, if everyone finds it beneficial and we get permission.

Robyn Olejniczak (GSO) reminded everyone that today is the deadline to submit a graduation application for the fall semester.

Martin (GSO) announced that a search committee has been formed for the Graduate School’s marketing and recruitment position, and that role will hopefully be filled early next semester. Morrison (CGE) asked about the status of the Associate Dean role. Martin (GSO) responded that she is working with the Provost on finalizing the next steps and hopes to make an announcement soon.

VII. For the Good of the Order

There were no comments for the good of the order.

VIII. Adjournment – the meeting adjourned at 3:22pm