

MINUTES OF THE GRADUATE COUNCIL MEETING

August 23, 2013
3:00 PM, Beatty Center, Room 216

Members Attending: Amanda Ruth-McSwain, Angela Cozart, Jim Kindley, Christine Finnan, Tracy Hunter-Doniger, William Veal, Hao-Chen Liu, Roger Daniels, Craig Plante, Jo Ann Ewalt, Robyn Holman, Renée McCauley, Vince Benigni, Jennifer Lorenz, Carin Jorgensen, Dave Owens, Cicely McCray, Lynne Ford, Jon Hakkila, Ben Cox, Marian Mazzone, Penny Brunner, Karin Roof, Margaret Edling, Félix Vásquez, Jaap Hillenius, and Bonnie Springer

GSO Staff: Cassandra Foster

I. Welcome and Introductions – Dean Amy McCandless called the meeting to order at 3:05 pm.

II. Approval of the April Minutes – The minutes of the April 12 meeting were approved unanimously.

III. Development Presentation – Jennifer Lorenz and Carin Jorgensen

Jennifer Lorenz, Institutional Advancement-Communications, and Carin Jorgensen, Institutional Advancement-Stewardship and Donor Relations, gave an overview of the College's capital campaign. Jennifer provided the attached draft of the campaign's priorities and asked the group for any questions. She said that fundraising for scholarships is the most important component of the College's capital campaign and that our graduate students, faculty, and alumni are the spokespeople for this campaign. Institutional Advancement needs those specific people to help tell the story of the Graduate School. Please email Jennifer Lorenz (lorenzjl@cofc.edu) with your suggestions.

IV. Introduction – Jon Hakkila, Chair of the Faculty Committee on Graduate Education, Continuing Education and Special Programs

Amy McCandless introduced Jon Hakkila, Chair of the Faculty Committee on Graduate Education, Continuing Education and Special Programs, to the group. She added that the Graduate School just updated its website with all the necessary forms and procedures for submitting a proposal to the committee. The Graduate School is ready to help out in any way in answering questions for the committee procedures. She also cited Lynne Ford, Associate Provost for Curriculum and Academic Administration, as a good resource for taking a first look at the proposals to help make suggestions/changes (it is also required that Lynne Ford receive a copy of any proposal submitted to the committee). The first Faculty Committee on Graduate Education, Continuing Education and Special Programs is Sept. 4, from 2:15-3:30 p.m. in 9 College Way, 2nd floor conference room. All committee meetings are open.

V. Marketing and the Graduate School – Amy McCandless and Cicely McCray, Director, Recruitment, Marketing and Communications for the Graduate School

Amy McCandless told the group that Cicely McCray, Director, Recruitment, Marketing and Communications for the Graduate School, is trying to meet with each program director individually to talk about their concerns. One of the issues that came up at our recent program directors' retreat was the College's new website redesign and how the Graduate School isn't included on the homepage. Emails were circulated from the program directors talking about the website and they were then sent to the College's Marketing and Communications Division. If anyone has specific website concerns, please email Cicely McCray (mccraycc@cofc.edu).

Cicely McCray asked the program directors for stories or students you would like the Graduate School to highlight on our social media sites. Please email her these names. The Graduate School Office has a new marketing graduate assistant: Brett Powell, a History student.

Fall travel update: The Graduate School plans travel to recruitment fairs in SC, Ohio, Florida, and Georgia. Cicely has asked program directors to email her anyone is interested in going to fairs or suggesting locations for us to put on our radar.

Amy McCandless asked the group to communicate to their students about submitting grant proposals for research funding, travel for paper presentations, etc. Please refer your students to the Graduate School website for grant applications.

Also, please submit your Points of Pride marketing sound bites about your programs to the Graduate School at gradstud@cofc.edu.

Included in these minutes is a draft of the Graduate School Office's student exit survey. We would like for the Graduate Council members' feedback on this survey. Please email gradstud@cofc.edu or fosterc@cofc.edu.

VI. Update from the Graduate Student Association

Margaret Edling, the president of the Graduate Student Association, introduced herself and said she looks forward to attending Graduate Council meetings. Margaret, a second-year History student, serves alongside other GSA members: treasurer Melanie (Mel) Campos, a Dual MPA-MES student; vice president Lina Wayman, a MPA student; and, secretary Gillian D'Eramo, an English student. Upcoming events for the group: The first GSA meeting is Friday, Sept. 6 at 5 p.m. and the GSA Summit on Sept. 7 at 10 a.m. in Tate Center, Room 202. Margaret encouraged the Graduate councilmembers to remind each of the executive members of the student organizations affiliated with their respective programs to attend the GSA Summit.

VII. Update from the Associate Dean

Dave Owens, Associate Dean of the Graduate School, talked briefly about the special scholarships the PCMI (Environmental Studies-Peace Corps Master's International Option) program has in place to help students. He highlighted our new PCMI graduate assistant, Cheryl Carmack.

VIII. Announcements, Updates and Reminders – Amy McCandless

- Dinner with the Dean – Wednesday, Sept. 4 will be the first Dinner with the Dean of the fall semester.
- Student grants – Please encourage your students to go to conferences, poster presentations, and even international projects. Please refer your students to gradschool.cofc.edu for the application forms.

IX. For the Good of the Order –

Vince Benigni wanted to make mention of upcoming Athletics events as well as highlight current College of Charleston athletes who are also degree-seeking graduate students. He added that the Faculty/Staff night games for the fall will soon be announced. And, he highlighted the two athletes, Will Hall (Men's basketball) and Cara Howley (Women's Volleyball) who are also pursuing master's degrees in Communication. Amy McCandless reminded everyone that there was a new faculty reception beginning at 4 p.m. that day in Addlestone Library.

X. Adjournment

The meeting was adjourned at 3:57 pm.

The next Graduate Council meeting is set for Sept. 13 at 3 p.m. in Beatty 216.

MINUTES OF THE GRADUATE COUNCIL MEETING

September 13, 2013
3:00 PM, Beatty Center, Room 216

Members Attending: Amanda Ruth-McSwain, Hao-Chen Liu, Tracy Hunter-Doniger, William Veal, Christine Finnan, Jim Kindley, Roger Daniels, Quinn Burke, Karen Chandler, Tim Callahan, Jo Ann Ewalt, Ben Cox, Bonnie Springer, Jason Coy, Vince Benigni, Jon Hakkila, Lynne Ford, Angela Cozart, Eric McElroy, and Margaret Edling.

Guests: Susan Simonian, Professor of Psychology; and Fran Welch, Dean of the School of Education, Health, and Human Performance

GSO Staff: Cassandra Foster and Mark McConnel

- I. **Welcome** – Dean Amy McCandless called the meeting to order at 3:05 p.m.
- II. **Approval of the April Minutes** – The minutes of the August 23 meeting were approved unanimously.
- III. **New Course Proposals and Changes** – Jon Hakkila

Jon Hakkila, Chair of the Faculty Committee on Graduate Education, Continuing Education and Special Programs presented the proposals for review.

New Program Proposal:

MS in Child Life

- New course proposals – CHLI 601, CHLI 603, CHLI 604, CHLI 605, CHLI 606, CHLI 611 and CHLI 701

Susan Simonian, Professor of Psychology, presented the proposal for an MS in Child Life. Hao-Chen Liu asked about the required Child Life coursework. Susan Simonian responded and said that there will be required Child Life coursework and it will be taught on the College of Charleston campus.

The proposals were taken as a group and were passed unanimously.

Proposal to Add a New Course:

Master of Public Administration

- New course proposal – PUBA 617 – Urban Transportation: Problems and Prospects

Jo Ann Ewalt, Director of the Master of Public Administration, presented the proposal for PUBA 617.

The proposal was passed unanimously.

Proposal to Change a Graduate Program:

Masters in Teaching, Learning and Advocacy

- Change course credits
- Change/Add Strands (or concentrations) – (1) Diverse Learners, New Literacies, Science and Math for Teachers
- Delete EDFS 705 and MTLA 604
- Create MTLA XXX: Literacies, Identities, and Pop Culture Texts

Christine Finnan, Director of the Masters in Teaching, Learning and Advocacy, presented the proposed changes to MTLA. Jon Hakkila asked Lynne Ford whether the strands should be instead called concentrations to report it correctly on transcripts. Lynne Ford confirmed that yes they should be listed as concentrations, not strands. Christine Finnan responded that all references of strands will be changed to concentrations.

The proposals were taken as a group and were passed unanimously.

IV. Demonstration on Faculty Webforms with Workflow (Approvers Training) – Registrar’s Training Team of Stacy Finefrock, Julie Dahl, Mary Bergstrom, and Laetitia Sobiesuo

Stacy Finefrock, Associate Director of Student System Security, led the Workflow presentation which detailed what each program director’s role will be in the new, paperless forms process. She added that this new system offers a secure workflow for the management of confidential student information. Individual faculty will initiate these web forms and then route them to their respective program director(s). Faculty are able to initiate these forms through MyCharleston > My Workflow and they can access the forms 24 hours a day/7 days a week. Program directors can also access these forms, however they can only approve the faculty completed forms from an on-campus connection, or through VPN access. The only personnel who have access to these forms are the respective faculty member(s) and program director(s); administrative assistants do not have access to these webforms. If program directors have questions regarding their access, contact [Cheryl Chapman](#), Associate Registrar for Registration and Scheduling, for more information.

V. Exit & Satisfaction Surveys – Mark McConnel, Director of Student Records and Kristen Young, MPA student and Graduate Assistant for the Graduate School

Mark McConnel presented an update on where the Graduate School was in crafting student surveys. First, he presented the exit survey which was last conducted in 2010. The exit survey used to garner a lot of feedback when it was done on paper (60% response rate) as compared to when it became paperless (25% response rate). He added that the Graduate School would like to reinstitute the survey and improve it with the hope of gathering useful comparative data. The aim is to conduct this survey once a year, on or around Oct. 15. Second,

Mark McConnel presented the satisfaction survey; this is a completely new survey. The survey would ask students how they feel about school while they're still enrolled with the hope of getting an idea of how their satisfaction changes over time. The Graduate School would like to distribute this survey annually in March. Kristen Young conducted research and helped develop the survey which she mirrored after other peer institutions' satisfaction surveys and coupled with feedback from the College of Charleston's Graduate Student Association.

VI. Enrollment Planning – Amy McCandless

Amy McCandless distributed a chart on Graduate School enrollment planning for the academic school year as well as the future plans for new programs, 2013-2020. The chart details how the Graduate degrees and certificates are growing and what resources are needed to aid in that growth. Please email fosterc@cofc.edu with feedback for your respective program.

VII. Update from the Graduate Student Association – Margaret Edling, President

Margaret Edling briefed the group on the GSA Summit held in early September. She said while it was a good turnout, she requires more information from club officers. She asked for the program directors' help in getting the word out to their respective program clubs to remind them to submit the annual packets with the listing of each club's executive officers. She added that each club has its own budget and the money is loaded into each, however, that money isn't accessible to the clubs until she receives the completed annual packets detailing who's who. Margaret Edling wanted to remind everyone that the GSA regularly meets on the first Friday of each month. Please visit <http://blogs.cofc.edu/gsa/> for more information on the GSA.

VIII. Announcements, Updates and Reminders – Amy McCandless

- As a follow up to Vince Benigni's for the good of the order at the last Graduate Council meeting, Amy McCandless reported that Margaret Edling and the GSA will meet with Jessica Rodgers, Director of Marketing for College of Charleston Athletics, to host a graduate student night at a men's basketball game this season. Please encourage your program's students to attend.
- A reminder about this semester's second Dinner with the Dean which will be on Mon., Oct. 7 at 5:30 p.m. in EHHP's Alumni Center. The theme of this Dinner with the Dean will be study abroad and international connections. If you are a program director who's traveled abroad, please try to attend. RSVP to olejniczakrl@cofc.edu.

IX. For the Good of the Order

Dean Amy McCandless wanted to remind the program directors to be aware of when their proposals are going to Faculty Senate. She asked that they make

sure their program has a representative ready to attend the meetings and speak on the program's behalf regarding the proposal(s).

X. Adjournment

The meeting was adjourned at 4:15 pm.

The next Graduate Council meeting is set for Oct. 18 at 3 p.m. in Beatty 216.

MINUTES OF THE GRADUATE COUNCIL MEETING

October 18, 2013
3:00 PM, Beatty Center, Room 216

Members Attending: Tim Callahan, Amanda Ruth-McSwain, Quinn Burke, Bonnie Springer, William Veal, Christine Finnan, Angela Cozart, Lynne Ford, Jon Hakkila, Eric McElroy, Margaret Edling, Craig Plante, Ben Cox, Tim Carens, Renée McCauley, Félix Vásquez, and Jason Coy.

GSO Staff: Cassandra Foster, Mark McConnel, Cicely McCray, and Dave Owens

Guest: George Hynd, Provost

I. Welcome and Introductions – Dean Amy McCandless called the meeting to order at 3:00 pm.

II. Support for Graduate Programs – Provost George Hynd

The Provost expressed his enthusiasm for the growth of graduate programs and wanted to get the committee members' thoughts on how the graduate programs should expand. He encouraged program directors to think of innovative ways to fund programs to aid in that growth. He welcomed individual meetings with program directors to talk about specific ideas to benefit their respective Graduate School programs.

III. Approval of the Minutes – The minutes of the Sept. 13 meeting were approved unanimously.

IV. New Course Proposals and Changes – Jon Hakkila

Jon Hakkila, Chair of the Faculty Committee on Graduate Education, Continuing Education and Special Programs presented the proposals for review.

Proposal to Change a Graduate Program:

Masters in Environmental Studies

- Change course description, course credits, and permission to cross-list EVSS 441 for EVSS 631 – Pollution and the Environment
- Change a course title and description – EVSS 633 – “Urban Planning” to now call it “History and Theory of American Urban Planning”
- Change a course title and description – EVSS 642 – “Geological Applications of Remote Sensing” to now call it “Fundamentals of Remote Sensing”

Tim Callahan, Director of the Masters in Environmental Studies, presented the proposed changes to MES and said that the changes to the courses were being done to help make the courses appeal to a wider group of students.

The proposals were taken as a group and were passed unanimously.

V. Update from the Associate Dean

Dave Owens, Associate Dean of the Graduate School had no news to report.

VI. Update from the Graduate Student Association

Margaret Edling, the president of the Graduate Student Association, reported that the GSA met recently to give out 19 grants to support student research and travel. She added that everyone who applied for funding received it. The GSA's next round of funding distribution is set for the spring semester. They will try to make decisions on a case-by-case basis for those students needing funding in advance of their travel next semester. Students are encouraged to attend the next GSA meeting, Nov. 1, 2013, where the officers will discuss the new healthcare laws and how it will affect students and their employment.

VII. Announcements, Updates and Reminders – Amy McCandless

- We have an update to new healthcare information for students. When hiring graduate assistants please be sure to have them review the New Health Insurance Marketplace Coverage Options. Students need to sign off on that document to say they received this information. This is a federal mandate, so please include this in your GA packets. For more information, visit: <http://gradschool.cofc.edu/facultystaff/gainfo/index.php>
- Dinner with the Dean – Tues., Nov. 12 will be the third Dinner with the Dean of the fall semester.
- 13th Annual Graduate Research Symposium at the College of William & Mary: March 21-22, 2014. We've had our graduate students win papers before at this symposium, so please encourage them to participate.
- Speaking of research presentations, our office will soon be sending out information for our annual Graduate Poster Session in January. Please emphasize to your students that this doesn't have to be for research that they've already done, it could also be for the beginning of their research or for their internship work. Stay tuned...

IX. Adjournment

The meeting was adjourned at 4:26 p.m.

The next Graduate Council meeting is set for Nov. 8 at 3 p.m. in Beatty 216.

MINUTES OF THE GRADUATE COUNCIL MEETING

November 8, 2013
3:00 PM, Beatty Center, Room 216

Members Attending: Félix Vásquez, Robyn Holman, Christine Finnan, Tracey Hunter-Doniger, Hao-Chen Lin, Renée McCauley, Jon Hakkila, Lynne Ford, Marian Mazzone, Margaret Edling, Penny Brunner, Karin Roof, Jo Ann Ewalt, Rodger Daniels, Jason Coy, Tim Carens, Tim Callahan, Ben Cox, Bonnie Springer, William Veal, and Karen Chandler

GSO Staff: Maggie Burton, Cassandra Foster, Mark McConnel, Cicely McCray, Robyn Olejniczak, and Dave Owens

Guest: Kevin Keenan

I. Welcome and Introductions – Dean Amy McCandless called the meeting to order at 3:01 pm.

II. Approval of the Minutes – The minutes of the Oct. 18 meeting were approved unanimously.

III. New Course Proposals and Changes – Jon Hakkila

Jon Hakkila, Chair of the Faculty Committee on Graduate Education, Continuing Education and Special Programs presented the following proposal for review:

New Program Proposal:

Combined 5-Year B.S./M.S. in Computer Science

- Approved undergraduates will be able to take 9-12 credits of graduate courses towards their BS degree in Computer Science which can be transferred to the MS in Computer and Information Sciences Program, enabling them to complete the master's in one additional year.

Renée McCauley, Director of the Masters in Computer Science, presented the proposal to create a combined B.S./M.S. in Computer Science. She said that this will enable our top undergrads to complete their undergraduate and graduate degrees in five years.

The proposal was passed unanimously.

IV. Graduate Programs and the Presidential Search – Jo Ann Ewalt, MPA director, and Kevin Keenan, Urban & Regional Planning Certificate director

In response to the disregard of graduate interests in creating a search committee for the new president, Directors Jo Ann Ewalt and Kevin Keenan propose having a meeting on campus to discuss the role of graduate education at the College of

Charleston. This meeting would take place sometime next semester. Dean Amy McCandless encouraged council members to send ideas demonstrating the college-wide importance of graduate education to fosterc@cofc.edu.

V. Update from the Director of Recruitment, Marketing, and Communications – Cicely McCray

Cicely McCray met with the Division of Marketing & Communications recently and was tasked with coming up with ways to make the Graduate School web sites easier to navigate for students. She is requesting council members' help in determining key words for website search engine optimization. Please send two to three words prospective students would likely search under on our cofc.edu sites. She has also asked for more information about graduate students, examples of what you are working on in the classroom, and anything you want to have featured in upcoming issues of the Graduate School newsletter *Inspire*. Cicely introduced a new addition to the Graduate School office: Maggie Burton, a student pursuing a MA in History, who we've just hired as the Graduate School tour guide. Maggie, a graduate assistant, will offer tours on Thursdays and Fridays each week. Cicely also advertised two upcoming marketing events: the Lunch and Learn discussions; one for the MAT program and one for the MPA program.

VI. Update from the Associate Dean

Dave Owens, Associate Dean of the Graduate School, shared the updated graduation list with the program directors and asked that any additions, deletions, or changes regarding students listed to graduate in December be emailed to Mark McConnel as soon as possible. The graduation list was approved pending completion of all degree requirements by the candidates. The December commencement will be held on Saturday, December 14th.

Additionally, Dave asked everyone to keep the Peace Corps Masters International students currently stationed in the Philippines in their thoughts as they brace for the typhoon this weekend.

Dave also handed out an article supporting PhD programs (see page 4 of minutes). He said that often one of the critiques of higher level degrees is that there aren't any jobs for students with PhDs and this article dispels that notion.

VII. Update from the Graduate Student Association

Margaret Edling, the president of the Graduate Student Association, said that the GSA executive board will host a holiday party for students on Nov. 23. She added that the turnout at November GSA meeting was low, however if students were asking about the presentation on healthcare, they should email GSA (gsa.cofc@gmail.com) with questions.

IX. Announcements, Updates and Reminders – Amy McCandless

- The last regular Dinner with the Dean this semester will be on Tues., Nov. 12.
- The Graduate School will host a Holiday Drop-In from 12-4 p.m. on Mon., Dec. 2 in the Graduate School Office, Suite 310, Randolph Hall.

X. For the good of the order

Tim Callahan, Director of the Masters in Environmental Studies, wanted to know more about the Graduate Research Poster Session coming up in January. Dean Amy McCandless informed the group that the poster session will be held on January 29, 2014 in the Stern Center Ballroom from 4-6 p.m. The 2014 poster session will take place the day before the Board of Trustees arrive in town. The Graduate School will host a poster workshop in advance of the Jan. 29 event. Please encourage your students to participate in the poster session.

X. Adjournment

The meeting was adjourned at 3:48 p.m.

The next Graduate Council meeting is set for next spring on Friday, January 17 at 3 p.m. in ****room change** Beatty 218**.

Data Sources: Strong Employment Growth Expected for Graduate Degree Recipients

MARCH 16, 2012

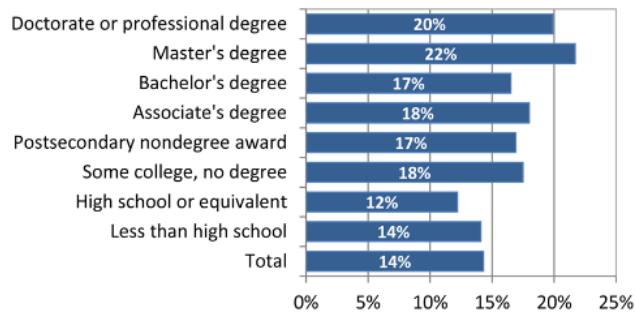
(Reprinted from the [March 2012](#) issue of *GradEdge*)

Individuals with graduate degrees will be in growing demand over the next several years, according to new employment projections from the Bureau of Labor Statistics (BLS). These projections are part of BLS' biennial examination of expected long-term changes in employment by occupation, industry, level of education, and demographics. The data provide a comprehensive outlook of employment in the United States through 2020.

Employment Projections by Educational Attainment

According to BLS' projections, the number of jobs typically requiring a doctorate or a professional degree for entry is projected to increase by 20% between 2010 and 2020, and the number typically requiring a master's degree for entry is expected to grow by 22% (Sommers & Franklin, 2012). These rates of increase exceed the overall 14% growth projected for all occupations between 2010 and 2020 and also exceed the gains expected for individuals with lower levels of educational attainment. As shown in Figure 1, the number of jobs typically requiring a bachelor's degree for entry is expected to increase by 17% between 2010 and 2020, and the number of jobs typically requiring an associate's degree for entry is expected to increase by 18%.

Figure 1. Projected Growth in Employment by Level of Educational Attainment, 2010 to 2020



Source: Sommers & Franklin, 2012

Overall, employment in the United States is projected to grow from nearly 143.1 million jobs in 2010 to more than 163.5 million in 2020, an increase of nearly 20.5 million jobs (Sommers & Franklin, 2012). About 877,000 of these new jobs will typically require a doctorate or a professional degree for entry, and about 431,000 will typically require a master's degree for entry.

In addition to the new jobs that are expected to be created between 2010 and 2020, job openings will also occur due to replacement needs resulting from current workers who retire, leave the labor force, or move to other occupations. When replacement needs and job growth are taken into account, a total of about 2.6 million job openings typically requiring an advanced degree for entry are expected to occur between 2010 and 2020 (Sommers & Franklin, 2012). Of these jobs, 1.7 million will typically require a doctorate or a professional degree for entry, and 900,000 will typically require a master's degree for entry.

Employment Projections by Occupation

Between 2010 and 2020, many of the occupations in which employment is expected to grow rapidly will be in health care, personal services, and social services (Lockard & Wolf, 2012). Some of the occupations with the largest projected percentage growth in jobs typically do not require an advanced degree for entry, but six of these occupations typically do. Those occupations include marriage and family therapists, with a 41.2% projected increase in jobs between 2010 and 2020; physical therapists (37.7%); audiologists (36.8%); medical scientists (36.4%); mental health counselors (36.3%); and veterinarians (35.9%).

In addition to presenting data on the occupations with the largest projected percentage growth in jobs, BLS also lists occupations with the largest projected numeric growth in jobs. Postsecondary teachers made this list of the occupations with the largest projected numeric growth in jobs between 2010 and 2020, appearing at number 10 on the list, with an expected 17% increase, from about 1.8 million jobs in 2010 to 2.1 million in 2020. All of the other occupations with larger projected numeric growth in jobs typically require lower levels of educational attainment than a graduate degree.

Employment Projections by Industry Sector

The health care and social assistance sector is expected to be the leader in employment growth between 2010 and 2020, with an average projected annual gain of 3.0% (Henderson, 2012). Educational services and professional and business services are also expected to show strong growth in employment, with projected annual gains of 2.3% and 2.1%, respectively. Some industry sectors are expected to experience declines in employment between 2010 and 2020. Leading that list is the federal government, in which BLS projects that employment will decrease by about 1.3% annually on average, falling from nearly 3.0 million employees in 2010 to about 2.6 million in 2020, with much of this decline the result of a projected reduction in jobs at the postal service.

2013 CGS 53rd Annual Meeting

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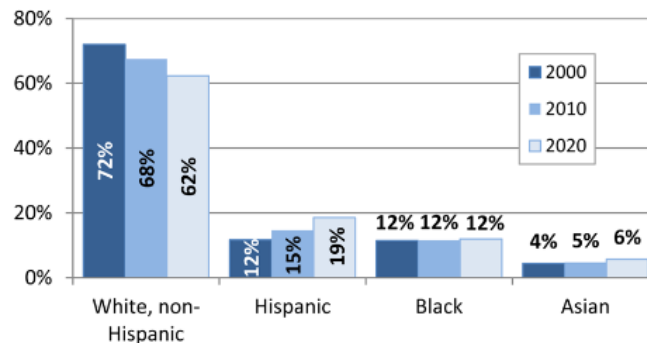
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Employment Projections by Employee Demographics

Between 2010 and 2020, the U.S. labor force is projected to continue to age, in large part because the baby-boom generation will be 56 to 74 years old in 2020 (Toossi, 2012). Individuals 55 years of age and older are expected to account for about 25% of the civilian labor force in 2020, up from 20% in 2010 and just 13% in 2000. In contrast, individuals 25 to 54 years old are expected to account for 64% of the civilian labor force in 2020, down from 67% in 2010 and 71% in 2000.

The U.S. labor force will also become more diverse in the coming years, with a slight increase in the number of women in the labor force and a larger gain in the number of minorities (Toossi, 2012). Women are expected to account for 47% of the civilian labor force in 2020, a minimal increase from 46.7% in 2010 and 46.5% in 2000. As shown in Figure 2, Hispanics and Asians are expected to account for a larger share of the civilian labor force in 2020 than they do today, while the White, non-Hispanic share is projected to continue to decline. These changing demographics of the U.S. labor force reflect the rapidly growing Hispanic population in the United States.

Figure 2. Civilian Labor Force by Race/Ethnicity, 2000, 2010, and 2020



Source: Toossi, 2012

Discussion

The BLS data suggest robust growth in employment for individuals with graduate degrees, but the employment projections actually underestimate the number of graduate degree recipients in the labor force. BLS' projections focus on the level of educational attainment that is typically required for entry into an occupation, even though many employees in that occupation may have more advanced degrees. Teachers and engineers are two prime examples of this. Both occupations are classified as typically requiring a bachelor's degree for entry, even though many teachers and engineers hold graduate degrees. For example, 28% of civil engineers and 51% of secondary school teachers have a master's degree, a doctorate, or a professional degree (Bureau of Labor Statistics, 2012). This means that while 2.6 million new and replacement jobs requiring an advanced degree for entry are expected between 2010 and 2020, many more individuals with graduate degrees will enter the labor force in the coming years.

The employment growth projected by BLS reflects the demands of an aging population as the baby-boom generation heads into retirement. Health-related occupations dominate the list of the fastest growing occupations, while projected growth in other occupations, such as postsecondary teachers, reflects the impending retirements of baby-boomers. As the labor market recovers from the recession and continues to grow over the coming years, BLS projects strong demand in employment opportunities for individuals with graduate degrees, good news indeed for today's graduate students.

By Nathan E. Bell, Director, Research and Policy Analysis, Council of Graduate Schools

References:

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- Henderson, R. (2012). Industry employment and output projections to 2020. *Monthly Labor Review Online*, 135(1), 65–83. Retrieved from <http://www.bls.gov/opub/mlr/2012/01/>
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- Sommers, D., & Franklin, J. C. (2012). Overview of projections to 2020. *Monthly Labor Review Online*, 135(1), 3–20. Retrieved from <http://www.bls.gov/opub/mlr/2012/01/>
- Toossi, M. (2012). Labor force projections to 2020: A more slowly growing workforce. *Monthly Labor Review Online*, 135(1), 43–64. Retrieved from <http://www.bls.gov/opub/mlr/2012/01/>

MINUTES OF THE GRADUATE COUNCIL MEETING

January 17, 2014
3:00 PM, Beatty Center, Room 218

Members Attending: Cathy Boyd, Jim Kindley, Jon Hakkila, Angela Cozart, Christine Finnan, Margaret Edling, Tony Leclerc, Tim Carens, Amanda Ruth-McSwain, Robyn Holman, Tracey Hunter-Doniger, and Jo Ann Ewalt

GSO Staff: Cassandra Foster and Dave Owens

Guests: Nancy Muller and Marianne Verlinden

I. Welcome and Introductions – Dean Amy McCandless called the meeting to order at 3:02 pm.

II. Approval of the Minutes – The minutes of the Nov. 8, 2013 meeting were approved unanimously.

III. Lowcountry Graduate Center

Nancy Muller, Director of the Lowcountry Graduate Center and Associate Dean discussed her role at the LGC through a PowerPoint presentation (**see attachment No. 1**). Before coming to LGC in November, Nancy worked for both nonprofit and for-profit companies and has a background in healthcare administration. The LGC, she said, is designed to bring graduate-level education to those already in the workforce who want to advance their careers and aid the local economy in its growth. It's "a pipeline of talent for local employers." The presentation showcased the programs coming to the LGC as well as some programs which are still in their initial phases of discussion (**refer to slide #10 for specific master's programs/PhDs/certificates**). LGC is getting set to move from its current North Charleston 24,000 sq.-ft. home to a larger 50,000 sq.-ft. facility now under construction and scheduled to open in August 2014. Nancy added that faculty and staff are welcome to use LGC facility for event space for symposiums, for instance.

In the discussion that followed, several program directors voiced concerns that LGC programs from non-member institutions such as USC might preclude College of Charleston initiatives.

IV. Graduate Education Week – Jon Hakkila, Chair of the Faculty Committee on Graduate Education, Continuing Education and Special Programs, and Jo Ann Ewalt, MPA director

Jon Hakkila and Jo Ann Ewalt provided a handout on the Graduate Education Faculty Forums (**see attachment No. 2**) with the dates and times of the 5 forums as well as the 4 discussions questions. They encouraged program directors to

participate in the forums to be there as a resource to answer questions, give examples, and to contribute to the conversation about the role of graduate education at the College. In addition, there will be note takers at each of the faculty forums and the discussion items will be circulated following the conclusion of the last forum.

V. Update from the Graduate Student Association

Margaret Edling, the president of the Graduate Student Association, said that the GSA, in partnership with the Graduate School, will host a Mix & Mingle event for graduate students as part of Graduate Education Week on Jan. 24 in the Tate Center, Room 202. The hope is that students will come to this informal event to learn about all the opportunities open to them as graduate students, and it will serve as a good way to meet their peers. GSA will hold its first meeting of the semester on Feb. 7. The organization is also taking grant applications and will plan on notifying students on a case-by-case basis up until spring break. Please encourage your students to apply for funding. Dave Owens, Associate Dean and Advisor to the Graduate Student Association, added that the GSA will host a meeting for all club treasurers to help them with the financial forms for purchasing items for their respective clubs. Please contact gsa.cofc@gmail.com for more information.

IX. Announcements, Updates and Reminders – Amy McCandless

- The Graduate School has abatements left over. If you have a student you want to have stay on in the summer, this is an opportunity. Contact Mark McConnel (mccconellm@cofc.edu) for more details.
- Graduate Education Week will be Jan. 22-29 and we have a lot of great events for students, faculty and staff. For instance, we have an alumni panel featuring 8 recent graduates from different master's programs set for Tuesday, Jan. 28 from 5:30-7 p.m. in the Tate Center, Room 202. Graduate Councilmembers are invited to attend the Graduate Education Week mixer on Wednesday, Jan. 29 from 3-4 p.m. in the Stern Center Ballroom.
- The dates for the spring Dinners with the Dean are Mon., 2/3, Wed., 3/12, and Thurs., 4/10. All dinners will be at 5:30 p.m. in Tate Center, Room 202. Please encourage your students to come join us at a dinner. Also, please inform the Graduate School about any community groups (i.e., organizations you work with for internship connections) your program has a partnership with and we'd like to extend an invitation for representatives from those groups to attend a dinner.

X. For the good of the order

Please come to a faculty forum!

Adjournment

The meeting was adjourned at 4:09 p.m.

The next Graduate Council meeting is Friday, February 7 at 3 p.m. in Beatty 218.

MINUTES OF THE GRADUATE COUNCIL MEETING

March 14, 2014

3:00 PM, Beatty Center, Room 218

Members Attending: Amanda Ruth-McSwain, Karin Roof, Roger Daniels, Hao Chen-Liu, Quinn Burke, Jon Hakkila, Tim Callahan, Jason Coy, Margaret Edling, Carter Hudgins, Tony LeClerc, Christine Finnan, Jo Ann Ewalt, Vince Benigni, Robyn Holman, Tracey Hunter-Doniger, Ben Cox, and William Veal

GSO Staff: Cassandra Foster, Mark McConnell, Cicely McCray, Robyn Olejniczak, and Dave Owens

Guests: Bev Diamond, Doug Ferguson and Godfrey Gibbison

- I. **Welcome and Introductions** – Dean Amy McCandless called the meeting to order at 3:04 pm.
- II. **Approval of the Minutes** – The minutes of the Jan. 17, 2013 meeting were approved unanimously.

III. Distance Education – Doug Ferguson

Doug Ferguson, Faculty Coordinator for e-Learning and Distance Education, gave an overview of what his new role is and how he wants to start the distance education conversation with program directors. He encouraged the program directors to set up a time to meet (early mornings, 8 or 9 a.m. each day work best) with him to discuss the online opportunities in each program/certificate. He added that his charge in this new role is to get the first fully-online program up and running, whether that's a graduate certificate or a program. According to Ferguson, the College has already had over 100 courses offered online, and the College is looking to build on that. Please email Doug Ferguson fergusond@cofc.edu with any questions you may have.

Councilmembers questioned whether the infrastructure was currently in place to support such expansion. Doug replied that ensuring the proper personnel and resources are available is an important aspect of his job and that of the steering committee which includes himself and Zach Hartje (Teaching Learning and Technology), Michael Phillips (Summer School), Lynne Ford (Academic Affairs), and Jannette Finch (North Campus Library).

IV. New Course Proposals and Changes – Jon Hakkila

Jon Hakkila, Chair of the Faculty Committee on Graduate Education, Continuing Education and Special Programs presented the following proposals for review:

New Certificate Proposal:

Computer Science

- Cybersecurity – 12 credit hours (4 courses)

Tony LeClerc, Director of the Masters in Computer Science, presented the proposal to create this certificate program and track. He added that the program is able to support it with the current faculty in place and it will require no additional resources.

Ben Cox, Director of the Masters in Mathematics, asked about how this program compared to a USC new offering at the Lowcountry Graduate Center. Tony said although six courses overlap significantly, the LGC version is largely online. Godfrey Gibbison, Dean of College of Charleston North Campus, noted that the College of Charleston certificate in cybersecurity was part of its computer science program while USC courses were part of an engineering master's program, not a certificate.

The proposal was passed unanimously.

New Course Proposal:

Public Administration

- PUBA 614 – Urban Applications of Geographic Information Systems

Jo Ann Ewalt, Director of the Masters in Public Administration, presented the new course proposal. The class has been taught successfully as a special topics course and has proven very useful to capstone students. She noted, however that down the road there will be a need for dedicated social sciences labs for GIS.

The proposal was passed unanimously.

Program Change:

Historic Preservation

- 8 new course proposals, 12 course changes, and 8 course deletions

Carter Hudgins, Director of the Masters in Historic Preservation, presented the program changes which are being done to keep consistent with the joint offerings through Clemson.

The program changes were passed unanimously.

V. Presentation of Notes from the 5 Faculty Forums as Part of Graduate Education Week – Jon Hakkila and Jo Ann Ewalt, MPA director

Jon Hakkila said the Faculty Committee on Graduate Education, Continuing Education and Special Programs is in the process of writing an [executive summary](#) of some of the things we learned in putting on the faculty forums as part of Graduate Education Week earlier this semester. (View the minutes from each forum as well as the executive summary: <http://gradschool.cofc.edu/facultystaff/curriculumforms/index.php>)

Jo Ann Ewalt, Director of the MPA Program, said that the committee learned through the forums that, 1) there is support for grad programs (significant support), from some unlikely sources, i.e. faculty who don't teach graduate classes; and 2) there is also fear of a top-down approach. She added that everybody talked about resources for very targeted and select PhD programs -- no more than 3. From what we were told, she said, if an institution moves beyond offering 3, then it moves into a different category for grants.

Also among the committee's findings from the feedback at the forums:

- There is a definite feeling that graduate programs don't have a cache as strong as the undergraduate programs. We were told that we need a vision of what graduate programs can be; a shared faculty and administration vision is necessary.
- Some departments/programs that said never want to offer a master's program. There are others that talk about doing a master's program if there is easily identified resources which are program-specific.
- Some faculty feel their undergraduate program was weakened because of a faculty lines concern. And, they talked that the Graduate School needed to be stronger to support all graduate programs.
- Graduate students feel invisible, but in some cases they may contribute to that.
- There is great interest/support for graduate programs, but a lack of shared vision. Merger fear because of forced. no one favored a forced merger

VI. Marketing and the Graduate School – Cicely McCray

Cicely McCray, Director of Recruitment, Marketing and Communications for the Graduate School, reported that the one page sheets have been turned into marketing. She wanted to thank everyone for participating in upcoming recruitment fairs and asked that if you have graduate assistants interested in attending these fairs to direct them to her. Handouts were also provided detailing Boeing's cybergrant opportunities. She asked the program directors to look at their areas to see how they could mirror Boeing's funding areas – remember deadline is May 15. There may also be a Boeing Speakers Bureau coming soon and this sort of thing would be where the speakers would come to your classes, etc.

VII. Approval of May Graduates – Dave Owens

Dave Owens, Associate Dean of the Graduate School, announced that this is our biggest graduating class so far. According to Mark McConnel, Director of Student Records, there are 146 applications for graduation for all degrees and certificates. Of that 146 total, approximately 124 students will be attending the commencement ceremony. Dave Owens reminded the program directors to be sure to complete the hometown news releases for their graduating students. Amy McCandless added that the certificate students graduating will also be publicized in the commencement program.

The graduation list was approved pending completion of all degree requirements by the candidates. The May commencement will be held on Friday, May 9.

IX. Update from the Graduate Student Association

Margaret Edling, the president of the Graduate Student Association, reported that the next GSA meeting would be in RSS 252 @ 5:30 p.m. instead of the usual Stern Center Ballroom location. She added that at the meeting the GSA is going to try to form a graduate student response in addition to the SGA response about taking the College Reads! funding away. They'll also aim to get graduate students voices heard more and encourage everyone to do the campus climate survey because it is this kind of thing the administration looks at. She asked that program directors and graduate councilmembers please encourage their students to do the survey and encourage your students to come to the meetings or get them to attend their department meetings.

X. Announcements, Updates and Reminders – Amy McCandless

- The Master's in Communication committee has responded to their external review and agreed that it would be best for the program to move its classes from the North campus to downtown, main campus instead. This is the framework that the external reviewers recommended and they believe it will help with the program's enrollment. This is another example of our how our graduate programs are closing the loop.
- Please remember my role on the Enrollment Futures taskforce and be sure to look at your current enrollments and projections to make sure they are up to date. If you have changes to make, please email those Cassandra at fosterc@cofc.edu.
- Final Dinner with the Dean of the spring semester – Thursday, April 10 at 5:30 p.m. in Tate 202. It is an informal event and students end up getting together to talk about their research. It also serves as a way for us to tell them how to apply for research and presentation and study abroad grants. It is also a good way to incorporate our alumni, so if you can recommend

alumni who would like to attend, please email their names and email address to olejniczakrl@cofc.edu.

- Student grants – Please encourage your students to go to conferences, poster presentations, and even international projects. Please refer your students to gradschool.cofc.edu for the application forms.

XI. Adjournment

The meeting was adjourned at 4:30 p.m.

The next and final Graduate Council meeting of the spring semester is Friday, April 11 at 3 p.m. in Beatty 218.

MINUTES OF THE GRADUATE COUNCIL MEETING

April 11, 2014

3:00 PM, Beatty Center, Room 218

Members Attending: Tracey Hunter-Doniger, Christine Finnan, William Veal, Jim Kindley, Quinn Burke, Felix Vasquez, Margaret Edling, Jo Ann Ewalt, Robyn Holman, Karin Roof, Penny Brunner, Amanda Ruth-McSwain, Jason Coy, Jon Hakkila, Tim Carens, Ben Cox, and Tony Leclerc

GSO Staff: Cassandra Foster and Dave Owens

Guests: Godfrey Gibbison and Nancy Muller

- I. Welcome and Introductions** – Dean Amy McCandless called the meeting to order at 3:04 pm.
- II. Approval of the Minutes** – The minutes of the March 14, 2014 meeting were approved unanimously.
- III. New Course Proposals and Changes** – Jon Hakkila

Jon Hakkila, Chair of the Faculty Committee on Graduate Education, Continuing Education and Special Programs presented the following proposals for review:

Cross-listing Proposals:

Elementary and Early Childhood Education

- EDEE 636 – Methods and Materials in Early Childhood Education: Field Experience II
- EDEE 682 – Field Experience III in Early Childhood Education

These proposals were sent back to the Faculty Committee on Graduate Education, Continuing Education and Special Programs because there wasn't enough of a differentiation between the graduate courses and the undergraduate courses to which they would be cross-listed.

The committee will be working on a cross-listing policy which they will share with Graduate Council this fall.

Penny Brunner, AVP for Institutional Effectiveness and Strategic Planning, shared with Graduate Council some of the guidelines other schools use (see attached).

IV. Update from the Graduate Student Association

Margaret Edling, the president of the Graduate Student Association, reported that the final GSA meeting would be at 5:30 p.m. on April 18 in the Stern Center Ballroom. She asked the program directors for help in encouraging students to consider running for the GSA executive positions. The voting for these positions will be done online at <https://www.surveymonkey.com/s/CYVLFHG>. Other upcoming events: The GSA will host a fundraiser at Prohibition on April 19 and all proceeds will go to Water Missions International.

X. Announcements, Updates and Reminders – Amy McCandless

- Margaret Edling has been accepted to the Versailles exchange program. This teaching fellowship grants one graduate student per academic year employment at the Université de Versailles as an instructor of conversational English for undergraduate students. A big congratulations to Margaret!
- The Enrollment Futures taskforce will be looking at your current enrollments and projections, please make sure yours are up to date. If you have changes to make, please email those Cassandra at fosterc@cofc.edu.
- Reminder that the feedback from the Graduate Education Week's Faculty Forums is posted online. See <http://gradschool.cofc.edu/documents/ffexecsummary.pdf> and here: <http://facultysenate.cofc.edu/faculty-standing-committees/grad-ed-committee.php>
- New Graduate Degree/Program form added to the list of graduate curriculum forms found here: <http://gradschool.cofc.edu/facultystaff/curriculumforms/index.php>
- Upcoming events: The Graduate School will have a tent on the alumni night at 'A Charleston Affair' on May 3. May 9 is the Graduate School Spring Commencement in the TD Arena.

XI. For the Good of the Order

Dave Owens announced the film showing of the documentary 'Waging Peace: The Peace Corps Experience' on April 24 from 5:30-7:30 p.m. in SSM 202. Allen Mondell, the director, will be on-hand for a discussion of the film which tells the experience of Peace Corps volunteers. Following the film, we will host a sendoff for our new Peace Corps Masters International group heading to the Philippines, Sierra Leone, and Peru.

Vince Benigni mentioned he wanted to talk about ways to get together for HSS types in conjunction with online education courses. He also added that all programs should start pulling together the hometown news releases for their graduates to be recognized in their hometown newspapers.

Amy McCandless reminded the program directors that we would again be hosting a program director retreat over the summer. Stay tuned for a save-the-date for August, close to the start of the fall semester.

XI. Adjournment

The meeting was adjourned at 3:54 p.m.

The next Graduate Council meeting will be in the fall 2014 semester.