Committee members: Sandy Slater (Chair; History), Kate Keeney (Arts Management), Shawn Morrison (French, Francophone, and Italian Studies), Roxane Delaurell (Business Law and Accounting), Brian Bossak (Health and Human Performance), Emily Rosko (English)

Ex-Officio: Jon Hakkila (Graduate School), Mark Del Mastro (Associate Provost), Godfrey Gibbison, (Dean of the Graduate School of the University of Charleston, S.C.), Robyn Olejiczak (Graduate School), Mary Bergstrom (Registrar), Franklin Czwazka (Registrar’s Office), Julie Dahl (Registrar’s Office), Jerry Mackeldon (Registrar’s Office), Divya Bhati (Institutional Effectiveness)

Invited: Judy Millesen (MPA)

A. Call to Order
Sandy called the meeting to order at 3:00 PM

B. Approval of October Minutes
Roxane moved to approve the meeting minutes. Kate seconded. All approved.

C. Master of Public Administration, MPA
   i. Admission Changes

Jon talked about the advantages of holistic admissions requirements. However, when you take an indicator away, something else should be added. The proposed MPA requirements meet these criteria, others do not.

Sandy noted that this comes up frequently. Roxane asked for an example of criteria that could substitute for the GRE. Jon responded that some element of standardization is useful.

Kate motioned to approve. Shawn seconded. All approved.

Judy added to the previous discussion about admissions indicators. Letters of intent are very important.

D. Computer and Information Sciences, CSIS
   ii. CSIS 698 (Pre-req changes)

Sandy noted that this proposal needed to be tabled. Roxane motioned to table the proposal. Emily seconded. All approved.

E. Graduate Grade Changes
Sandy asked if anyone had news to report back on this issue. Roxane noted that many of her colleagues are in favor of this change. Sandy agreed, but that there are many operational challenges, including the grading scale with the Citadel. Godfrey noted that we may not need to have the same grading scale per SACS guidelines. Godfrey said that we need a formal proposal from the faculty. There are a group of program directors leading this discussion. Godfrey has asked this informal group to put together a proposal. Mark suggested that the efforts needed to be more coordinated—perhaps a timeline.

Godfrey will follow up with Judy and the faculty group. Godfrey has already indicated what the proposal should include. Shawn asked Divya and Mary about the grading scales—do they need to be the same for a joint program? Robyn said that it is unclear if the grading scales have to match.

Godfrey noted that the constraints of the joint programs cannot impact all of the other programs.

Mark asked that Godfrey provide additional details to Judy and the faculty group.

C. For the Good of the Order

Sandy thanked Godfrey for his service and congratulated him on his new position. The committee sang Happy Birthday to Godfrey in multiple languages!

This may be Sandy’s last year on the committee—this is her 5th year.

Many proposals will come to this committee for review Spring 2021.

D. Adjournment

Emily motioned to adjourn. Kate seconded. All approved. Meeting adjourned at 3:35pm.