Committee members: Sandy Slater (Chair; History), Kate Keeney (Arts Management), Shawn Morrison (French, Francophone, and Italian Studies), Roxane Delaurell (Business Law and Accounting), Brian Bossak (Health and Human Performance), Emily Rosko (English), Jennifer Fox (Chemistry and Biochemistry).

Ex-Officio: Jon Hakkila (Graduate School), Mark Del Mastro (Associate Provost), Robyn Olejniczak (Graduate School), Mary Bergstrom (Registrar), Franklin Czwazka (Registrar’s Office), Julie Dahl (Registrar’s Office), Jerry Mackeldon (Registrar’s Office), Divya Bhati (Institutional Effectiveness)

Invited: Renee McCauley (CSIS), John Peters (SMFT/SMFE), Karen Chandler (ARCM), Jiexiang Li (MATH)

Call to Order

A. Sandy called the meeting to order at 3:00 PM

B. Approval of December Minutes

Shawn moved to approve the meeting minutes. Roxane seconded. All approved

C. Proposals

1. Computer and Information Sciences, M.S. - MS-CSIS

Certificate Change
Computer and Information Sciences, M.S. Admission Requirements
CSIS - 698 - Project Thesis
CSIS - 699 - Research Thesis
Cybersecurity Graduate Certificate Admission Requirements
Software Engineering Graduate Certificate Admission Requirements

Roxane asked if we have any of our own courses in these programs. Renée indicated that the Data Program is our own program, but the rest are joint.

Motion to approve: Emily. Seconded: Roxane. All approved.
2. Data Science and Analytics, M.S.

DATA - 510 - Data Cleaning, Organization, and Visualization
DATA - 534 - Machine Learning, Data Mining, and Analytics

Motion to approve: Shawn. Seconded: Emily. All approved.

3. Mathematics

MATH - 561 - Time Series Analysis

Motion to approve: Emily. Seconded: Brian. All approved.

4. Creative Writing, M.F.A. - MFA-CREW

Admission Changes
ENGL - 708 - MFA Thesis
ENGL - 569 - Special Topics in Creative Writing

Motion to approve: Jennifer. Seconded: Shawn. All approved.

5. Arts and Cultural Management

ARCM - 570 - Leading Arts and Cultural Organizations
ARCM - 571 - Arts Education, Community Engagement, and Advocacy
ARCM - 572 - Data Management and Cloud-Based Technologies
ARCM - 573 - The Patron-Based Arts Organization
ARCM - 574 - Managing Arts and Cultural Resources
Arts and Cultural Management Graduate Certificate Admission Requirements

Question: Did they consider changing it to “at least one letter?” Answer: No, 3 letters are already required, so 1 will do. We appreciate making admissions criteria more holistic.

Divya informed the committee that the Addendum for the joint program with the Citadel does not cover the ARCM certificate. We will either need to amend the addendum or create a new addendum for the ARCM. Emily asked how this affects the ARCM program, since students cannot take courses in both programs. Advisors will have to inform students that those in the ARCM program cannot take courses at the Citadel that would count for their program. However, no student who is in the ARCM program and who is not in the MFA program will ever take an English class at the Citadel. Roxane asked that, if there is an issue, shouldn’t we take pre-emptive action on this? Sandy responded that this is only a problem if students take English courses at the Citadel. She suggested that Divya, Karen, and Emily look at the Addendum again to make sure we have covered this. She suggested that we might need to create all new MOUs instead of just adding an MOA to an MOU. All programs are working on clarifying their MOUs.

Motion to approve: Roxane. Seconded: Kate. All approved.

Admission Changes
SMFT - 514 - Geometry for Educators
SMFT - 523 - Earth Science for Educators
SMFT - 524 - Space Science for Educators
SMFT - 529 - Coastal and Marine Science for Educators
SMFT - 535 - Topics in Ecology and Conservation Biology
SMFT - 537 - Topics in Botany for Educators
SMFT - 538 - Topics in Zoology for Educators
SMFT - 540 - Fundamentals of Physical Science
SMFT - 570 - Introduction to Environmental and Sustainability Education
SMFT - 611 - Probability and Statistics for Educators
SMFT - 618 - Applications of Calculus for Educators
SMFT - 639 - Genetics and Molecular Biology for Educators
SMFT - 645 - The Physics of Force and Motion for Educators
SMFT - 697 - Special Topics in Science or Mathematics for Educators
SMFT - 698 - Independent Study

A question was asked about the acronym change for the program but not for the courses. The answer was that, for now, the course acronym would not change; only the program name is changing. The Program is now called, “Science and Math Education,” and the new acronym will be SMFE, rather than the previous one of “SMFT.” A question was asked about removing the lab portion. The answer is that the lab wasn’t removed from the program; it was added into the courses. The courses are 3 credits now instead of 4, but the lab portion remains an integral part of the courses. The question was asked about who the students are in the program – are these teachers looking for re-certification credits? The answer is that this program is not a certification program, but that they are hoping to create a way to make this a program that teachers can use to add certification to their existing certification.

Motion to approve: Shawn. Seconded: Emily. All passed.

D. For the Good of the Order

1. The Provost will be meeting with the Citadel Provost in April to discuss the Joint Programs.
2. We need to work on the tuition discrepancies between the Citadel and CofC. For example, the CofC English MA program would like to continue as a face-to-face program, but add on an on-line component. Our on-line tuition is lower than the Citadel’s on-line tuition, but so is our in-person tuition. We are required to pay the difference for our students when they take courses at the Citadel, which is a huge expense for us.

E. Adjournment

Kate: Motion to adjourn. Seconded: Brian. All approved. Meeting Adjourned.